

SOUTH CENTRAL RAILWAY



Headquarters Office,
Personnel Branch,
4th Floor, Rail Nilayam,
Secunderabad-500 071.
Date:21.11.2019.

No.SCR/P-HQ/263(a)/Gaz/T-14/Optg/70%/2019

DGM/Co-ord & Secy to GM,PCOM,CSO,CAO/CN/SC,SDGM,CPTM,CFTM,CTPM,
DRMs-SC,HYB,BZA,GTL,GNT &NED, GM/CRIS
Principal/ZRTI/MLY,SPO/T/HQ,S&AO/HQ,
Sr.DPOs/Sr.DOMs/Sr.DSOs-SC,HYB,BZA,GTL,GNT & NED, GM/RITES,
Laison Officer/TPTY,RGM/CONCOR, SP/CBI/ACB/HYB,
CPM/RE/SC, CEN, BBS.

Sub: Formation of panel for promotion to Group'B' post of Assistant Operations Manager/ Assistant Traffic Manager in Level-8 of Pay Matrix against 70% Quota in Operating Department on SC Railway.

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1. It is proposed to hold a selection for formation of Group 'B' panel for the post of Assistant Operations Manager/Assistant Traffic Manager in Level-8 of Pay Matrix-2016 in Operating Department of this Railway against 70% Quota, as detailed hereunder:

- | | |
|----------------------|--------------------------------|
| 1. Assessment Period | : 01.08.2019 to 31.01.2022 |
| 2. No. of Vacancies | : 06 (UR: 05, SC: Nil, ST: 01) |

2. Eligibility Criteria:

Group'C' employees working in Level-6 in 7th CPC Pay Matrix (PB-2+GP:4200/-) and above with three (3) years of non-fortuitous service in the grade as on 01.08.2019 in Operating department (including non-fortuitous service rendered in the corresponding pre-revised grades) (Railway Board's Lr.No.E(GP)99/2/22 dt.29.03.2010 (S.C.No. 54/2010) subject to their seniority position in the integrated seniority list basing on the number of vacancies and also no'of their successive attempts in the previous selections.

3.The scheme of selection is as under:

- i) The selection will consist of (a) written examination and (b) viva-voce.
- ii) **Written examination:** in terms of Railway Board's Lr. No.E(GP)2018/2/31 dt.19.03.2019 (RBE No.53/2019) the written examination shall comprise of 100 marks consisting of 100% objective type multiple choice questions only. The question paper will contain 110 questions that include 10 questions on Raj Basha which are optional. If any candidate answers more than 100 out of 110 questions, the first 100 attempted questions will only be evaluated. The duration of the written examination will be of two hours. The distribution of questions will be as under:

- | | |
|---|------------|
| a) Technical subject including official language policy | : 70 marks |
| b) Establishment and Financial Rules | : 30 marks |
| c) Qualifying marks | : 60 marks |

iii) Objective type Multiple choice question paper:

To ensure authenticity of the answers of multiple choice questions, no corrections of any type (viz., cutting, overwriting, scoring of a ticked answer and ticking another answer, erasing,

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modifying the answer in any way) will be permitted. Zero marks will be awarded in such cases of corrections. There shall be no negative marking for incorrect answers as per Rly.Bd's Lr. No.E(NG)/2018/PM1/4 dated 14.11.2019 as the criteria for filling up of these vacancies is based on the seniority. All objective questions carry equal marks. In English as well as Hindi versions of question papers, every question will have four options numbered as A, B, C, D (only Capital letters) and answers to each question by the candidates should invariably be written in capital letters.

iv) **Record of Service and Viva-voce:**

	Maximum Marks	Qualifying Marks
i) Viva - voce	25	30 (including at least 15 marks under record of service)
ii) Record of service	25	

Those who qualify in the written examination, will have to appear for prescribed medical examination as per Medical Manual for promotion to Group 'B' post of Assistant Operations Manager/ Assistant Traffic Manager. Those who are found fit in the prescribed medical examination will only be called for Viva-voce as per extant instructions.

It is also advised that mere passing the written examination would not make them eligible for promotion to the post of Assistant Operations Manager/ Assistant Traffic Manager. In order to qualify, apart from passing medical examination, a candidate must secure minimum prescribed qualifying of 60 marks in the written examination, 15 marks out of 25 in 'Record of Service' and 30 marks out of 50 marks in 'Viva-voce' and 'Record of service' put together.

4. Field of Eligibility :- A list of 27 (twenty seven) employees based on integrated seniority list furnished by SPO/T Vide Note No.SCR/P-HQ/420/ET/Vol.I dated 30.09.2019, eligible to appear for the selection is enclosed as **Annexure-'A'**. Further a list consisting of 27 (Twenty seven) employees is also enclosed as Annexure –"B" as standby, who may also be advised to be in readiness to appear for the written examination in the event of they being enlisted in the field of eligibility against those employees in Annexure-'A' tendering their unwillingness or fail to give willingness before the stipulated date etc.

5. As per extant instructions of the Rly.Board, the employees have to exercise their willingness to appear for the selection. Hence the candidates listed in **Annexure 'A'** and **'B'** (Zone of consideration and stand-by list) may be advised individually to express their willingness/ unwillingness to appear for the selection in writing in proforma enclosed as per **Annexure-'C'** and submit the same to their concerned supervisory officials on or before **20.12.2019**.

6.a.It should be brought to the notice of the concerned employees that it is the responsibility of the employee to advise his/her willingness to take the selection and failure to respond or provide the intimation within the period allowed will be treated as Unwillingness on his/her part to take the selection.

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- b. The concerned supervisory officials should ensure that the notification reaches to all the employees listed in **Annexure-'A' and 'B'** working under their control and their acknowledgement should be obtained for having receipt of the notification.
 - c. If any of the employees listed in **Annexure-'A'&'B'** are on leave/training/deputation/sick or working in any other unit, intimation regarding this notification should be sent to their place of working/personal address and their acknowledgement obtained and forwarded to this office for record, with the details of their place of working if they are on deputation or working in any other unit. This responsibility lies with the supervisory/controlling official.
7. The concerned Supervisory officials on receipt of the willingness/unwillingness in the prescribed proforma (Annexure-'C') should consolidate the same and should be submitted to their concerned Sr.DPO/DPO/Personnel Officer/controlling officers by **20.12.2019** The concerned Sr.DPO/DPO/Personnel/controlling Officers should consolidate all the lists received from the Supervisory Officials and should send to this office in one bunch to Dy.CPO/Gaz/HQ on or before **26.12.2019** certain. It is once again instructed that the willingness/unwillingness received from the employees after the stipulated date i.e. after **26.12.2019** should not be entertained.
8. **Pre-Selection Coaching Classes:** Pre-selection coaching to the employees belonging to the ST community will be arranged (RBE No.142/2019) by Principal Chief Operations Manager/SC. The venue and duration of coaching classes will be intimated by STM/P&P/HQ in due course. In case of any employee is unwilling to undergo pre-promotional coaching, a written declaration of unwillingness (unconditional) to attend the pre-selection coaching classes should be obtained from him/her and sent to STM/P&P/HQ who in turn will forward the same in one bunch to this office for record after completion of the pre-selection coaching classes, with the list of employees attended the pre-selection coaching classes.
9. **Syllabus:** The syllabus for written examination is enclosed as **Annexure'D'**. As per the extent instructions of the Railway Board, the question paper shall also contain question(s) on Official Language Policy and Rules to the extent of 10% of the total marks of the question paper, answering of which is not compulsory.

10. The tentative selection schedule:

Sl.No	Description	Date
1	Submission of Willingness/Unwillingness	26.12.2019
2	Pre-selection coaching for ST employees	30.12.2019 to 20.01.2020
3	Date of written examination	In between 21.01.2020 to 27.01.2020
4	Declaration of Written examination results	2 nd week of February-2020
5	Medical examinations	In between 17.02.2020 to 21.02.2020
5	Date of viva-voce	In between 24.02.2020 to 26.02.2020
6	Declaration of panel	28.02.2020

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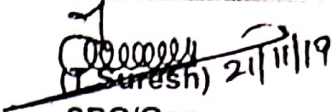
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11. The actual date, time and venue for the written Examination will be intimated later. This notification may be treated as Alert Notice for the examination.

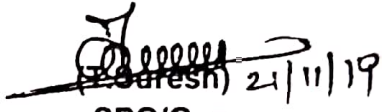
Please acknowledge receipt.

Encl: Annexure- 'A', 'B', 'C' & 'D'.


SPO/Gaz

for Principal Chief Personnel Officer

Copy to: STM/P&P/HQ: He is requested to co-ordinate with the field officers/units and ensure that the willingness/unwillingness letters from the employees are sent to the undersigned before the target date .He is also requested to make arrangements for Pre-selection coaching classes for the employees belonging to ST community only.


SPO/Gaz

for Principal Chief Personnel Officer

ANNEXURE -A

List of employees eligible to appear for Group 'B' selection (70% Quota) for the post of Assistant Operations Manager/Assistant Traffic Manager in Operating Department.

Sl.No.	Name (S.Sri)	Community	Designation	Division
1	Y. Udaya Bhaskar Kumar	ST	CH.OSOPTGRJY	BZA
2	P.V. Rajakumar	SC	CHC	HYB
3	D. Venkat Rao	ST	SMR	BZA
4	K. Sekhar	ST	MAIL GUARD	GTL
5	K.A.Pushparaj	SC	Dy.CHC	SC
6	HS.Bagde	ST	MAIL GUARD	SC
7	K. Subramanyam	UR	CHC	BZA
8	D.Rajender	SC	CHC/CTO	HYB
9	G.Bhasker Reddy	UR	Dy.SSHYB	SC
10	N. Venkata Prakash	ST	OS.GR.I	GTL
11	C.P.Singh Meena	ST	SSTI/HNL	NED
12	P.V.Kondaiah	UR	CHC	BZA
13	D Vara Prasad	UR	CHC	BZA
14	M.Ramulamma	SC	OS-I/Sr.DOM/O	BZA
15	Md.Munawar Pasha	UR	CHC	BZA
16	M.J.Siva Raju	UR	CHC	HYB
17	Banoth Bheema	ST	Mail Guard	SC
18	Ram Karan Meena	ST	Mail Guard/KZJ	SC
19	Mohd Khaza Akthar	UR	CHC	HYB
20	P.R.Suresh	UR	CHC/FOIS	HQrs
21	D.Venugopal	UR	CHC/PCOM/SC	HYB
22	Sulthan Singh Meena	ST	SS/TI	NED
23	D.Raja Rathnam	SC	CHC	SC
24	V.Lakshma Naik	ST	CHC	SC
25	J.Venkata Ramana	UR	Mail Guard	SC
26	T.Sreenivas	UR	Mail Guard	SC
27	B.Uma Maheshwar Rao	UR	Mail Guard	SC

(Total twenty seven names only)

Note: Sl.No 19 to 27 are included as per Board's instructions vide their No. E(GP) 85/1/78 dated 12.09.86


21/11/19

ANNEXURE – 'B'

List of employees to be kept in alertness (Stand by) for the post of Assistant Operations Manager/Assistant Traffic Manger in Operating Department.to appear in the event of eligible employees (at Annexure-'A') express their unwillingness:

Sl.No.	Name (S.Sri)	Community	Designation	Division
1	B.Srinivas	SC	SS	BZA
2	B.Venkateswara Rao	ST	SS	BZA
3	B.Balaraju	ST	SS	SC
4	Suryavanshi Srinivas	ST	SS/TI	NED
5	M.S.Mohan Rajendra	SC	CHC	GTL
6	M. Zaheer Ahmed Syed	UR	CHC	GTL
7 ✓	N.Seetha Ram Prasad	UR	CHC	GTL
8 ✓	G.V.Ramana Reddy	UR	CHC	GTL
9	T.Muralidhara Reddy	UR	CHC	BZA
10	B.Pitchaiah Naik	ST	SS	GNT
11	K.Chandru Naik	ST	SS	GNT
12	K.Gopala Naik	ST	SS	GNT
13	K.Joshee Raju	SC	SS	BZA
14	SVG.Tilagam	ST	TI	BZA
15	Y.Nageswara Rao	ST	SS	BZA
16	Kante Oran	ST	SS/TI	NED
17	S.Jagadeeswara Rao	UR	CHC	GTL
18	B.Samson	UR	Exp.Guard	HYB
19	Syed .Ahmedullah	UR	Express Guard	HYB
20	N.Sudhakar Rao	UR	Express Guard	HYB
21 ✓	G. Kevin James	UR	TI	HYB
22	B.Raghu Mahender	SC	TI	SC
23	P.G.Nahare	UR	CHC	NED
24 ✓	M.Odhelu	UR	TI	PCOM/SC
25	R.Shanmugam	SC	Mail Guard	SC
26	N.Veerabhadra Rao	UR	Mail Guard	BZA
27	P.Hari Prasad	UR	Mail Guard	SC

(Total twenty seven names only)

[Handwritten Signature]
21/11/19

ANNEXURE 'D'

**SYLLABUS FOR THE WRITTEN EXAMINATION FOR SELECTION TO GROUP 'B' POST OF
AOM/ATM IN OPERATING DEPARTMENT-70% QUOTA.**

I TRANSPORTATION:

1. Thorough knowledge of General and subsidiary Rules and the basis for the preparation of station working orders- Knowledge of various standard of interlocking knowledge of the procedure to be followed for working of trains under abnormal conditions.
2. Intimate knowledge of the Accident Rules including action to be taken in the event of serious accident.
3. Various types of wagons & LOCOS Loading pattern on S.C.Rly.
4. Freight traffic scenario on S.C.Railway and the potential for growth.
5. Schemes launched for attracting freight traffic.
6. Need for DFCs and how they will help.
7. Long haul trains –need and how they can be run.
8. Improving speeds of coaching and freight trains.
9. PFTs,Pvt savings –rules and regulations. Need for the same.
10. Functions of Control office including traffic and train controlling. Procedure for allotment and supply of wagons and clearance of loaded wagons. Stock working arrangements. Principles of train ordering.
11. Functions of Chief Controller, Dy.Chief Controller, Section Controllers, Dy.Controllers in-charge of work ordering and power controllers. Liaison with the Power Controllers.
12. Operating statistics – Knowledge of various fundamental and derived units – method of Compilation – source from which they are compiled and their sequence.
13. Preferential traffic schedule and its significance.
- 14 Section Capacity and throughout preparation of master charts, preparations of engine links and Rake links, assessment of power and rolling stock requirements.
15. Works Programme, Survey, Traffic Facility works
16. FOIS, COIS & COA., ICMS, e-BAS, SIMS, CMS, SATSANG.
17. Time tabling of passenger and goods trains, Duranto, Rajadhani & Samparkranthi and other special trains. Booking of coaches & trains on FTR.
18. Knowledge in e-office working.

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II ESTABLISHMENT & ACCOUNTS

1. Leave Rules and Pass Rules.
2. The Hours of Employment Regulations, Overtime, Job Analysis and the mechanics.
3. Retirement benefits under the Provident Fund and pension Schemes – Final settlement.
4. Collection, Remittance and accountal of station earnings.
5. Rules for acceptance and delivery of parcel, luggage and goods traffic.
6. Rules for indenting wagon demands, collection and forfeiture of wagon registration fees.
7. Rules and policies relating to levy and waiver of demurrage in sheds, sidings and collieries with special reference to collieries and private sidings of South Central Railway.
8. Rajbasha - Official language policy and rules
9. Discipline and Appeal Rules.

III Syllabus is indicative, Questions can be asked regarding day to day Railways working

Jeevan
21/11/19

ANNEXURE-'C'

DECLARATION

I am in receipt of Notification No. SCR/P-HQ/263(a)/Gaz/T-14/Optg/70%/2019 dated 21.11.2019 alerting me for selection against 70% Quota for the post of Assistant Operations Manager/ Assistant Traffic Manager in Operating Department.

I am **WILLING / UN-WILLING** to appear for the selection.

My Sl.No. is _____ in Annexure 'A'/Annexure 'B'.

I am also aware that if I fail to give this declaration it will be deemed that I am not willing to appear for the selection.

Signature: _____

Name : _____

Designation: _____

Station: _____

Date: _____

Mobile No: _____

Signature of Supervisory official _____


Name : _____

Designation: _____

Station: _____

Date: _____

Office Seal:


21/11/19